

POSITION OF RESPONSIBILITY

TROOP GUIDE

Job Description:

The Troop Guide is a youth leader who helps new Scouts feel comfortable, learn essential skills, and work toward earning their First Class rank in their first year. They are a mentor and a guide for a patrol of new Scouts and serves as an assistant patrol leader to the Patrol leader.



Reports To:

The Troop Guide reports to the **Senior Patrol Leader** with the guidance of the assigned adult leader (Patrol Assistant Scoutmaster)

Prerequisites:

- Rank: First Class or higher.
- Training: Completed *Introduction to Leadership Skills for Troops (ILST)*.
- Experience: A thorough knowledge of the basic skills required for Tenderfoot, Second Class, and First Class ranks.

The Scoutmaster may evaluate exceptions to these prerequisites on a case-by-case basis.

Key Duties

1. **Welcome New Scouts:** Introduce new Scouts to troop and patrol operations, ensuring they feel comfortable and integrated into the troop.
2. **Teach and Mentor:** Guide new Scouts in their journey to First Class by teaching essential Scout skills and helping them with their rank requirements.
3. **Support the Patrol Leader:** Provide support to the new Scout Patrol's Patrol Leader, helping them learn their duties and lead their patrol effectively.
4. **Represent the Patrol:** Attend Patrol Leaders' Council (PLC) meetings alongside the new Scout Patrol Leader to provide mentorship and assistance.
5. **Promote Teamwork:** Help the New Scout Patrol learn how to solve problems and work together as a team.
6. **Be a Role Model:** Live by the Scout Oath and Scout Law and consistently wear the Scouting America uniform correctly. Set a positive example for all Scouts.
7. **Coordinate Resources:** Work with other Troop Guides and youth leaders to coordinate resources and training sessions to help new Scouts advance.

8. **Counsel Scouts:** Provide individual guidance and support to new Scouts as they face challenges in Scouting.
9. **Serve as a Link:** Confirm with the appropriate adult leader that new Scouts have completed requirements satisfactorily.

Performance and Advancement Expectations:

- **Consistent Attendance:** Attend all troop meetings, campouts, and Patrol Leaders' Council (PLC) meetings with your New Scout Patrol unless you are excused.
- **Camp with the Patrol:** Camp with your new scout patrol on all troop outings to provide consistent guidance and support.
- **Complete Position Agreement:** Read and sign the troop's Leadership Position Agreement.
- **Maintain Records:** Keep a record of your service and duties to bring to all Scoutmaster conferences.
- **Meet with the Scoutmaster:** Schedule and complete at least one Scoutmaster or Patrol Assistant Scoutmaster (PASM) conference during your term to review your progress, performance, and advancement goals.

TROOP GUIDE

Troop 54 Leadership Tracking Sheet

Scout's Name: _____ **Patrol:** _____

Term Dates: _____ to _____

CAMPOUT ATTENDANCE

<u>Date</u>	<u>Location</u>
_____	_____
_____	_____
_____	_____
_____	_____

PLC MEETING ATTENDANCE

<u>Date</u>	<u>Location</u>
_____	_____
_____	_____
_____	_____
_____	_____

TROOP MEETING ATTENDANCE

<u>Date</u>	<u>Date</u>
1) _____	7) _____
2) _____	8) _____
3) _____	9) _____
4) _____	10) _____
5) _____	11) _____
6) _____	12) _____

SKILLS INSTRUCTION

<u>Date</u>	<u>Place</u>	<u>FCT Topic(s)</u>	<u>PASM Sign/Date</u>
1	Campout	_____	_____
2	6:15 PM FCT Session	_____	_____
3	Sat/Sun FCT Session	_____	_____
4	Campout	_____	_____
5	6:15 PM FCT Session	_____	_____
6	Sat/Sun FCT Session	_____	_____
7	_____	_____	_____
8	_____	_____	_____
9	_____	_____	_____
10	_____	_____	_____

_____ *FCT Coordinator or Scoutmaster's Signature* _____ *Date*