

POSITIONS OF RESPONSIBILITY

TROOP OA REPRESENTATIVE

Job Description:

The Order of the Arrow representative serves as a communication link between the troop and the local Order of the Arrow lodge. By enhancing the image of the Order as a service arm to the troop, she promotes the Order, encourages Scouts to take part in all sorts of camping opportunities, and helps pave the way for older Scouts to become involved in high-adventure programs.



Reports to:

The OA Representative reports to the **Senior Patrol Leader** and Troop OA Adult Representative

Key Duties

- **Communication Liaison:** Serve as the primary two-way link for news and programming between the Troop and the OA Lodge or Chapter.
- **Unit Elections:** Coordinate with the Chapter/Lodge election team to schedule and facilitate the annual unit election.
- **Induction Support:** Assist newly elected candidates in attending their Ordeal and encourage Ordeal members to seal their membership by attaining Brotherhood.
- **Promotion of High Adventure:** Lead at least one annual presentation on OA High Adventure programs and encourage year-round resident camping.
- **Service Coordination:** Coordinate OA-related service opportunities within the unit and encourage Arrowmen to participate in Lodge service events.
- **PLC Member:** Attend Patrol Leaders' Council (PLC) meetings to represent the OA and coordinate the OA calendar with troop activities.
- **Leadership Example:** Demonstrate "Scout Spirit" by living the Scout Oath, Law, and OA Obligation while correctly wearing the uniform.

Qualifications:

- The Scout must at least be First Class rank
- Be a member of Colonneh Lodge and keep her membership paid up during her term in office.
- Completed or will commit to complete *Introduction to Leadership Skills for Troops (ILST)* training.

Performance and Advancement Expectations:

Order of the Arrow Advancement & Service

- Attend Colonneh Lodge leadership training.
- Serve as an Elangomat for at least one Ordeal or Brotherhood ceremony.
- District Support: Participate in at least one unit election for another troop within the Twin Bayou district.

Participation & Commitment

- **Attend Events:** Actively participate in troop meetings, PLC meetings, and campouts.
- **Preparation:** Attend all Patrol Leaders' Council (PLC/Green Bar) meetings and staff prep sessions prior to campouts.
- **Uniform:** Wear the appropriate field (Class A) or activity (Class B) uniform to all meetings and events.

Administrative & Growth

- **Complete Position Agreement:** Read and sign the troop's Leadership Position Agreement.
- **Meet with OA Adult Representative:** Schedule and complete at least one OA Adult Representative conference during your term to review your progress and discuss your personal advancement goals.
- **Maintain Records:** Keep a record of your service and duties for this Position of Responsibility.

OA REPRESENTATIVE
Troop 54 Leadership Tracking Sheet

Scout's Name: _____ **Patrol:** _____

Term Dates: _____ to _____

The OA Representative is often described as a 'bridge' between the Lodge and the Troop. Looking back at your term, how effectively did information flow across that bridge?

The Order of the Arrow's primary purpose is to be a service arm to the unit. Beyond just announcing events, how have you modeled the 'Spirit of Cheerful Service' within our troop meetings and campouts?

Part of your role was to encourage Scouts to advance toward Brotherhood and participate in elections. How has your own understanding of the OA changed since you took this job?

I confirm that this Scout has successfully fulfilled the responsibilities of OA Representative

SPL's Signature

Date

Scoutmaster's Signature

Date