

## POSITION OF RESPONSIBILITY

### INSTRUCTOR

#### Job Description:

The Instructor is a youth leader responsible for teaching Scouting skills to the troop and patrols. They help other Scouts advance by sharing their knowledge of essential skills.



#### Reports to:

The Instructor reports to the **Senior Patrol Leader**, or to a designated youth leader such as the Assistant Senior Patrol Leader for FCT and takes direction from the **Assistant Scoutmaster for First Class Trail**, also known as the **FCT Coordinator**.

#### Duties:

- **Teach Scouting Skills:** Teach and demonstrate skills from the Scouts BSA handbook and rank advancement requirements to other Scouts in the troop, patrols, and at troop meetings and outings.
- **Be a Role Model:** Consistently demonstrate a high level of Scout Spirit by living the Scout Oath and Scout Law. Wear the Scouting America uniform correctly and with pride.
- **Work with Leaders:** Collaborate with the Senior Patrol Leader and other youth leaders, like the Troop Guide and Patrol Leaders, to help all Scouts in the troop learn and advance.

#### Prerequisites:

- Rank: First Class Scout or higher.
- Training: Completed *Introduction to Leadership Skills for Troops (ILST)*.
- Experience: The Scout should be proficient in the skills they will be teaching, such as those required for Tenderfoot, Second Class, and First Class ranks.

#### Performance and Advancement Expectations:

##### Teach Skills

- **Be a Subject Matter Expert:** Prepare and teach fundamental Scouting skills to the troop and patrols.
- **Use the EDGE Method:** Plan and deliver your lessons using the EDGE method (Explain, Demonstrate, Guide, and Enable), including hands-on activities.
- **Coordinate with Leaders:** Work with the FCT Coordinator, PASM's and youth leaders to prepare your teaching plan and gather the necessary equipment.
- **Maintain Records:** Track who attends your sessions and provide that information to the appropriate leader for advancement records.

### Show Leadership

- **Be Prepared:** Research and master the assigned skills before each teaching session.
- **Demonstrate Teamwork:** Work cooperatively with the Troop Guides and other youth leaders to coordinate instruction.
- **Maintain Control:** Effectively lead and maintain control of your group during all teaching sessions.

### Participate and Plan:

- **Consistent Attendance:** Attend all troop meetings, campouts, and Courts of Honor unless excused in advance by the Scoutmaster.
- **Complete Position Agreement:** Read and sign your Leadership Position Agreement to confirm your understanding of the role.
- **Meet with FCT Coordinator:** Schedule and complete at least one meeting with the adult FCT Coordinator or delegated adult leader during your term to review your progress and discuss your personal advancement goals.

# INSTRUCTOR

## Troop 54 Leadership Tracking Sheet

A qualifying month of leadership equals one active month where you earned **100** points for teaching skills at Campouts, 6:15 PM FCT Sessions or Sat/Sun FCT Sessions. You may earn up to a maximum of **100** points per month. You may combine months to equal 100. Log all activities in a grouping until you get 100 points even if it takes more than one calendar month.

**Requirements:** **Star** = **400** points and **4** active months

**Life & Eagle** = **600** points and **6** active months

**Key:** Earn 100 points = one month of credit

6:15 PM FCT Session = **30** points;

Sat/Sun FCT Session = **40** points; Campout = **60** points

**Month 1:** \_\_\_\_\_

<u>Date</u>	<u>Place</u>	<u>FCT Topic(s)</u>	<u>Points</u>	<u>PASM Sign/Date</u>
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

**Month 2:** \_\_\_\_\_

<u>Date</u>	<u>Place</u>	<u>FCT Topic(s)</u>	<u>Points</u>	<u>PASM Sign/Date</u>
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

**Month 3:** \_\_\_\_\_

<u>Date</u>	<u>Place</u>	<u>FCT Topic(s)</u>	<u>Points</u>	<u>PASM Sign/Date</u>
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

Month 4: \_\_\_\_\_

<u>Date</u>	<u>Place</u>	<u>FCT Topic(s)</u>	<u>Points</u>	<u>PASM Sign/Date</u>
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

Month 5: \_\_\_\_\_

<u>Date</u>	<u>Place</u>	<u>FCT Topic(s)</u>	<u>Points</u>	<u>PASM Sign/Date</u>
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

Month 6: \_\_\_\_\_

<u>Date</u>	<u>Place</u>	<u>FCT Topic(s)</u>	<u>Points</u>	<u>PASM Sign/Date</u>
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

\_\_\_\_\_  
*ASM FCT (FCT Coordinator)'s Signature for Completion*

\_\_\_\_\_  
*Date*