

POSITION OF RESPONSIBILITY

INSTRUCTOR

Job Description:

The Instructor is a youth leader responsible for teaching Scouting skills to the troop and patrols. They help other Scouts advance by sharing their knowledge of essential skills.



Reports to:

The Instructor reports to the **Senior Patrol Leader**, or to a designated youth leader such as the Assistant Senior Patrol Leader for FCT and takes direction from the **Assistant Scoutmaster for First Class Trail**, also known as the **FCT Coordinator**.

Duties:

- **Teach Scouting Skills:** Teach and demonstrate skills from the Scouts BSA handbook and rank advancement requirements to other Scouts in the troop, patrols, and at troop meetings and outings.
- **Be a Role Model:** Consistently demonstrate a high level of Scout Spirit by living the Scout Oath and Scout Law. Wear the Scouting America uniform correctly and with pride.
- **Work with Leaders:** Collaborate with the Senior Patrol Leader and other youth leaders, like the Troop Guide and Patrol Leaders, to help all Scouts in the troop learn and advance.

Prerequisites:

- Rank: First Class Scout or higher.
- Training: Completed *Introduction to Leadership Skills for Troops (ILST)*.
- Experience: The Scout should be proficient in the skills they will be teaching, such as those required for Tenderfoot, Second Class, and First Class ranks.

Performance and Advancement Expectations:

Teach Skills

- **Be a Subject Matter Expert:** Prepare and teach fundamental Scouting skills to the troop and patrols.
- **Use the EDGE Method:** Plan and deliver your lessons using the EDGE method (Explain, Demonstrate, Guide, and Enable), including hands-on activities.
- **Coordinate with Leaders:** Work with the FCT Coordinator, PASMs and youth leaders to prepare your teaching plan and gather the necessary equipment.
- **Maintain Records:** Track who attends your sessions and provide that information to the appropriate leader for advancement records.

Show Leadership

- **Be Prepared:** Research and master the assigned skills before each teaching session.
- **Demonstrate Teamwork:** Work cooperatively with the Troop Guides and other youth leaders to coordinate instruction.
- **Maintain Control:** Effectively lead and maintain control of your group during all teaching sessions.

Participate and Plan:

- **Consistent Attendance:** Attend all troop meetings, campouts, and Courts of Honor unless excused in advance by the Scoutmaster.
- **Complete Position Agreement:** Read and sign your Leadership Position Agreement to confirm your understanding of the role.
- **Meet with FCT Coordinator:** Schedule and complete at least one meeting with the adult FCT Coordinator or delegated adult leader during your term to review your progress and discuss your personal advancement goals.

INSTRUCTOR
Troop 54 Leadership Tracking Sheet

A qualifying month of leadership equals one active month where you earned **100** points for teaching skills at Campouts, 6:15 PM FCT Sessions or Sat/Sun FCT Sessions. You may earn up to a maximum of **100** points per month. You may combine months to equal 100. Log all activities in a grouping until you get 100 points even if it takes more than one calendar month.

Requirements: **Star = 400** points and **4** active months

Life & Eagle = 600 points and **6** active months

Key: Earn 100 points = one month of credit

6:15 PM FCT Session = **30** points;

Sat/Sun FCT Session = **40** points; Campout = **60** points

Month 1: _____

Date	Place	FCT Topic(s)	Points	PASM Sign/Date
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

Month 2: _____

Date	Place	FCT Topic(s)	Points	PASM Sign/Date
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

Month 3: _____

Date	Place	FCT Topic(s)	Points	PASM Sign/Date
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

Month 4: _____

Date	Place	FCT Topic(s)	Points	PASM Sign/Date
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

Month 5: _____

Date	Place	FCT Topic(s)	Points	PASM Sign/Date
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

Month 6: _____

Date	Place	FCT Topic(s)	Points	PASM Sign/Date
_____	Campout	_____	_____	_____
_____	6:15 PM FCT Session	_____	_____	_____
_____	Sat/Sun FCT Session	_____	_____	_____
_____	_____	_____	_____	_____

ASM FCT (FCT Coordinator)'s Signature for Completion

Date