

## POSITION OF RESPONSIBILITY

### HISTORIAN

#### Job Description:

The Historian is the troop's memory keeper. They collect and preserve the troop's history, including photographs, news stories, awards, and memorabilia. The Historian makes these materials available for troop activities and helps document the troop's legacy.



#### Reports To:

The Historian reports to the **Senior Patrol Leader** with the guidance of a designated adult leader.

#### Prerequisites

- **Rank:** At least First Class.
- **Training:** Completed or will commit to completing *Introduction to Leadership Skills for Troops (ILST)* during their term.

#### Key Duties

- **Preserve Troop History:** Maintain a historical file or scrapbook, collecting pictures and facts about all major troop activities like campouts, service projects, and fundraisers.
- **Document and Share:** Record notable events and leadership changes for future reference. Create summaries or slideshows of troop activities for the troop. Assist adult leaders in communicating troop achievements to the public.
- **Manage Memorabilia:** Take care of the troop's trophies, awards, and souvenirs. Work with an adult leader to properly display photos of Scouts who have earned the Eagle rank.
- **Be a Role Model:** Wear the **Scouting America uniform** correctly and with pride. Live by the Scout Oath and Scout Law and consistently demonstrate a high level of **Scout Spirit**.
- **Work with Leaders:** Cooperate with the Senior Patrol Leader and other youth leaders to coordinate responsibilities.

## **Performance and Advancement Expectations**

To fulfill the "active service" requirement for this role, the Historian is expected to:

- **Be a Regular Participant:** Consistently attend troop meetings, campouts, and Courts of Honor to perform the duties of the position.
- **Complete Position Agreement:** Read and sign the troop's Leadership Position Agreement.
- **Meet with the Scoutmaster:** Schedule and complete at least one conference with the Scoutmaster or delegated adult leader during their term to review their progress and discuss their advancement goals.
- **Maintain Records:** Keep a record of their service and duties for all Scoutmaster conferences.

**HISTORIAN**  
Troop 54 Leadership Tracking Sheet

**Scout's Name:** \_\_\_\_\_ **Patrol:** \_\_\_\_\_

**Term Dates:** \_\_\_\_\_ to \_\_\_\_\_

**CAMPOUT ATTENDANCE**

Date

Location

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COURT OF HONOR OR SPECIAL EVENT ATTENDANCE**

Date/Event Name

Date/Event Name

1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_

4) \_\_\_\_\_  
5) \_\_\_\_\_  
6) \_\_\_\_\_

**Describe a special project you created during your term (slide show, scrapbook, display, Instagram post, etc.)**

*I confirm that this Scout has successfully fulfilled the responsibilities of Historian.*

\_\_\_\_\_  
*SPL's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Scoutmaster or Designee's Signature*

\_\_\_\_\_  
*Date*